

## Clinical staff access to CareConnect Testsafe is requested.

Clinical director or Chief Medical Officer must vouch in writing for the user/s who are applying for the access that;

1. The organisation they represent is part of an audit programme that involves self-assessment and external validation against the level required for a Health and disability auditing New Zealand designated auditing agency and the – Joint commission on accreditation of healthcare organisations (JACHO).
2. They have a legitimate clinical reason for the access
3. Essential confidentiality and privacy standards must be met – including regular training via Level 1 and or 2 training\* and must include, but is not limited to:
  - a. The Code of Health and Disability Services Consumers' Rights 1996 (The Code) (<http://www.hdc.org.nz> )
  - b. The Health information Privacy code 1994 (<http://www.privacy.org.nz> )
4. All data confidentiality and privacy obligations are included as part of the staff contract documentation. There is the ability to enforce disciplinary action if the user/s are found in breach of the privacy and security obligations.

## Non Clinical staff access to CareConnect Testsafe is requested.

Chief Executive or Chief Medical Officer of the Organisation that employs the non-clinical staff must vouch in writing that;

1. The organisation is part of an audit programme that involves self-assessment and external validation against the level required for a Health and disability auditing New Zealand designated auditing agency and the – Joint commission on accreditation of healthcare organisations (JACHO).
2. They will not use, or be put in a position to make, any clinical judgment on the data they have access to. There must be clinical oversight of the data.
3. Essential confidentiality and privacy standards must be met – including regular training via Level 1 and or 2 training\* and must include, but is not limited to:
  - a. The Code of Health and Disability Services Consumers' Rights 1996 (The Code) (<http://www.hdc.org.nz> )
  - b. The Health information Privacy code 1994 (<http://www.privacy.org.nz> )
4. All data confidentiality and privacy obligations are included as part of the staff contract documentation. There is the ability to enforce disciplinary action if the user/s are found in breach of the privacy and security obligations.

\*Level 1 – Provided by an externally recognised training agency/provider / Level 2 – Internal training facilitated by a person who has attended level 1 training